

Helensburgh & Lomond Highland Games

Charity Number - SCO39407

Attraction Application Form (Dependant on Size) Highland Games - Saturday 12th June 2010

Name _____

Address _____

Telephone No:(Home) _____

(Mobile) _____

E-mail Address: (Must be provided) _____

Full Description of Attraction _____

Space available: Dependant on Attraction, Price is £15 per meter (Minimum Charge is £60) Fee must be included with your application forms. Maximum Depth of Attraction is dependant on the Attraction. (You Must provide your own Stall/Gazebo, Unit etc). A picture of the attraction would be appreciated.

Please note that no application will be processed unless the Risk Assessment has been completed and a copy of any relevant Health & Safety Certificates and Public Liability Insurance are attached to the Application form with the appropriate fee.

The Attraction / Stalls Co-coordinator will be on site from 7:30 am on Saturday the 12th June 2010. Stall Holders should liaise with him on arrival.

Games Secretary / Co-ordinator: Ian MacQUIRE, 07835 403 508 – ian.macquire@live.co.uk

You will be advised if your application is successful.

Closing Date for Applications is 31st March 2010, fee must be paid with application, no applications will be accepted after this date, there will be a reserve list for applications.

I AGREE TO ABIDE BY THE REGULATIONS GOVERNING TRADE STAND APPLICATIONS.

Closing Date for Applications is the 31st March 2010

Signature:

Date:

For Office Use Only

Date Application Received:

Stand No:

Fee: Attraction Stand £15 per metre (Minimum Charge£60)
(Cheques made payable to Helensburgh & Lomond Highland Games)

Return to: Ian MacQUIRE
HLH Games Secretary
11B Kirkmichael Road
Helensburgh
G84 7NH

Helensburgh & Lomond Highland Games Website address is:
www.Helensburghandlomondgames.co.uk

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RISK ASSESSMENT FORM

Please complete all sections which are applicable to your stall

To Download: File / Save as "TS08xxRA.doc" / Type your details / Send to Mail Recipient as an attachment with the subject as "HLHG Trade Stand"

Name			
Address			
Signature		Date	
Event	Helensburgh & Lomond Highland Games		
Date	Saturday 12th June 2010		
Hazard	Persons Affected	Risk Level (Low / Medium / High)	Control Measures
Vehicle Movements	Public	High	Use hazard flashers when moving in the site. Keep speed below 10 mph. No vehicle movement after 9:30 am
Handling Equipment			
Erection of Stall			
Working at Heights			
Handling Stock			
Slips - Trips - Falls			
Power (mains/generators)			Do you have the correct Fire Safety Equipment & are your Certificates in date
Fumes			
Noise			
Fire / Flammable Materials			Do you have the correct Fire Safety Equipment & are your Certificates in date
Rubbish / Waste Materials			
Other			

Please Note: A copy of any Health & Safety Certificates held must be included with your application.

If Stall Units that require fire extinguishers /Fire Blankets /Health Certificates etc, do not have the correct equipment & certificates in date on the day of the Games they will be refused admission to the Games Site, stalls that could be effected include: Food Units, Drink Units, Units that use a power source, etc.